

**OFFICE OF THE CONTROLLER OF
EXAMINATIONS**

ANNA UNIVERSITY :: CHENNAI – 25

PROCEDURE FOR OBTAINING PHOTOCOPY OF MARK STATEMENT

NOVEMBER / DECEMBER 2020 (Re-Examinations) &

APRIL/MAY 2021 (Regular Examinations)

1. Candidates who wish to apply for revaluation should first apply for photocopy of his/her mark statement by paying Rs.300/- per statement on or before 06-09-2021. The Principals are requested to register for the same in the web portal on or before 07-09-2021. The web portal will be closed on 07-09-2021 at 5.00 PM.
2. After receiving the photocopy, the student can verify the mark statement/answer Script for any discrepancy like total mistake and omissions in the valuation and the same may be brought to the notice of the Controller of Examinations for remedial action.
3. The students of closed colleges may apply for photocopy manually through the Zonal Offices concerned. However, the students of closed colleges within the Zones 1 to 4 may apply for photocopy through the office of the Controller of Examinations, Anna University, Chennai.
4. The valuation in the photocopy of the answer script can be verified by the subject expert and if the expert is convinced that the script deserves higher marks than awarded, he/she can recommend for applying revaluation.
5. The application for revaluation of answer scripts for the persons obtained photocopy will be intimated after the supply of photocopy.

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