



UNIVERSITY COLLEGE OF ENGINEERING ARNI
(A Constituent College of Anna University Chennai)
Thatchur, ARNI – 632 326

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DEAN i/c

Procs. No.: Dean/UCEA/ICC/Nomination/2024

Date: 25.11.2024

Sub: University College of Engineering Arni – Academic Years 2024-25 to 2026-27 – Gender Sensitization, Prevention and Prohibition Against Sexual Harassment of Students / Women Employees and Redressal of Grievances in Higher Educational Institutions (HEI) – Constitution of Internal Complaints Committee (ICC) – Nomination of Personnel – Orders – Issued - Reg.

Ref: T.O.Procs. No. Dean/UCEA/ICC/2024, Dated: 22.11.2024

In pursuance of the office order cited, as per Section 4 of AICTE Regulations 2016 vide No. F.ACITE/WH/2016/01, Dated 10th June, 2016, an Internal Complaints Committee has been exclusively constituted to the campus of University College of Engineering Arni comprising the following members for the academic years 2024-2025 to 2026-27, with an intention of sensitization, prevention and prohibition against sexual harassment of students / women employees of this institution.

NOMINATION OF INTERNAL COMPLAINTS COMMITTEE (ICC) MEMBERS - UCE ARNI

Sl. No.	Ex-Officio Member	Position	Contact No.
1	Dr.V.Kavitha, Professor / CSE, UCE Kancheepuram	Chairperson / Presiding Officer	9487116703
2	Dr.R.Ezhilarasi, Assistant Professor (Sr.Gr.) / ECE	Member Secretary	7502420066
3	Dr.G.Ramesh Kumar, Assistant Professor (Sr.Gr.) / Physics	Institution Member	9444275758
4	Mr.S.Kumaran, Office Assistant / Admin Office	Institution Member	8072430722
5	Mrs.C.Sumathi, Lab Assistant / CSE	Institution Member	9894735590
6	Tmt. N.Uma Maheswari, Suptd. Government Protective Home, Department of Child Welfare & Special Services, Coimbatore	External Member	9345317620
Student Level Members (If the matter involves students)			
7	Yogatharini K, I Year EEE	Student Level Member 1	-
8	Subiksha S, II Year, ECE	Student Level Member 2	-
9	Hemachandran B G, II Year, MECH EM	Student Level Member 3	-

[P.T.O]

Role of Internal Complaints Committee (ICC):

- The members of the committee shall organize programmes / workshops for the faculty and students of the campus to sensitize them and to ensure knowledge & awareness about POSH Act and as well as responsibilities.
- The committee shall act decisively against all gender-based violence perpetrated against employees and students of all sexes recognizing that primarily women students and employees and male students and students of third-gender, who are vulnerable to sexual harassment / humiliation and exploitation.
- The committee shall receive complaints from the victim / aggrieved person and enquiry may be conducted by inviting all the members of the committee. The report of the committee shall be submitted to the executive authority of the respective HEI and same shall be disposed within the permissible length of time.
- The Member Secretary shall involve in all kinds of proceedings of ICC and shall also ensure the compliance of laid down procedures by the statutory bodies such as, AICTE / UGC / State / Central Agencies.
- In general, the term of office of the members of ICC shall be for a period of three years.
- No Honorarium / Remuneration would be paid to the members of the committee for taking this assignment, in addition to their regular monthly salary / allowances.
- The external member(s) deputed in the committee are eligible to draw TA / DA expenses as per State Government / University norms, as and when the committee meetings are conducted under physical mode either at the campus of UCE Arni or any other appropriate place, as it may deemed to be fit for the committee.


DEAN i/c 25/11/2024

To

1. Dr.V.Kavitha, Professor / CSE, UCE Kancheepuram Campus
2. Individual Members of the Committee (*Except Sl. No. 7, 8 & 9*)
3. Student Level Members - *Shall be kept informed in-person by the executive authority and endorsement of such information by the student members shall be kept in file.*

Copy to:

1. The Director, Centre for Constituent Colleges, Anna University
2. All HODs
3. Students Whatsapp Groups
4. Hostel Office
5. Website Notification
6. Main Notice Board
7. File